



UWI
ST. AUGUSTINE
CAMPUS



THE ONLY CARIBBEAN
UNIVERSITY TO BE RANKED AMONG
Best in the World



Mobility Programmes

INCOMING & OUTGOING: Edition 1 (2019)

**INTERNATIONAL OFFICE
STUDENT AND STAFF
EXCHANGE**

FACTSHEET

<https://sta.uwi.edu/internationaloffice>

See what it's like to **#BeUWI**



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ABOUT THE UNIVERSITY OF THE WEST INDIES

THE UWI ST. AUGUSTINE CAMPUS is situated 15km from the bustling capital of one of the Caribbean's most rapidly developing island states, Trinidad and Tobago. With its focus on research and innovation, fully accredited programmes across seven faculties, and a cosmopolitan campus community, St. Augustine is a true representation of an innovative, internationally competitive, contemporary university deeply rooted in the Caribbean.

The scenic St. Augustine campus boasts a unique mix of twentieth century and modern architecture as well as an impressive landscape of indigenous and introduced trees and shrubs. Modern teaching and learning centres, a wide range of extra-curricular activities and a deep commitment to our role in preserving Caribbean integration and culture make St. Augustine an ideal choice for higher education.



ABOUT THE INTERNATIONAL OFFICE

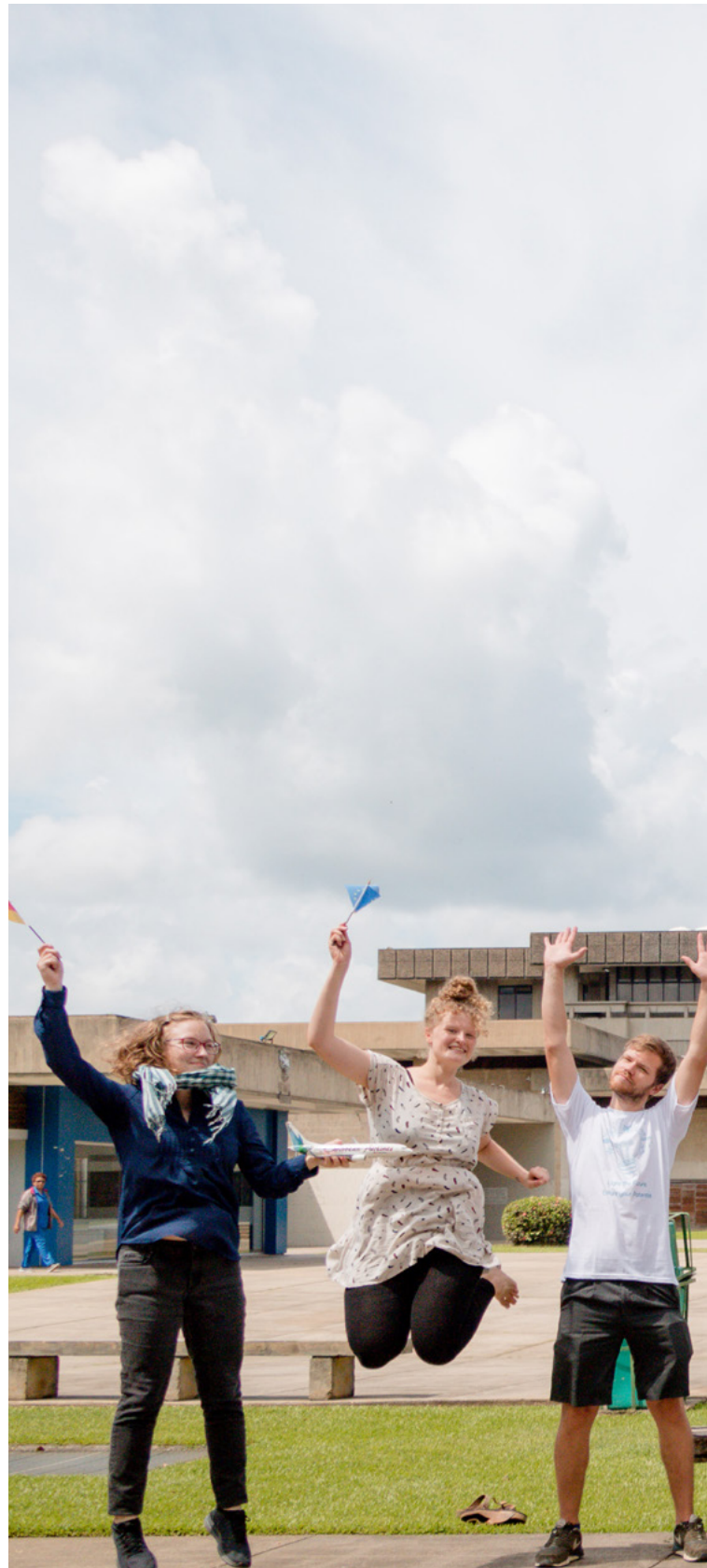
OUR PHILOSOPHY

Our value lies in leadership development for regional and global impact through the creation of mobility opportunities and international collaboration.

The International Office manages the international partnerships of the university; it is the focal point for our internationalisation efforts and serves as the major portal between the campus and the rest of the world. We facilitate student and staff mobility (incoming and outgoing) and promote global citizenship within the UWI community.

See the team at :

<https://sta.uwi.edu/internationaloffice/about>



What is a student exchange programme?

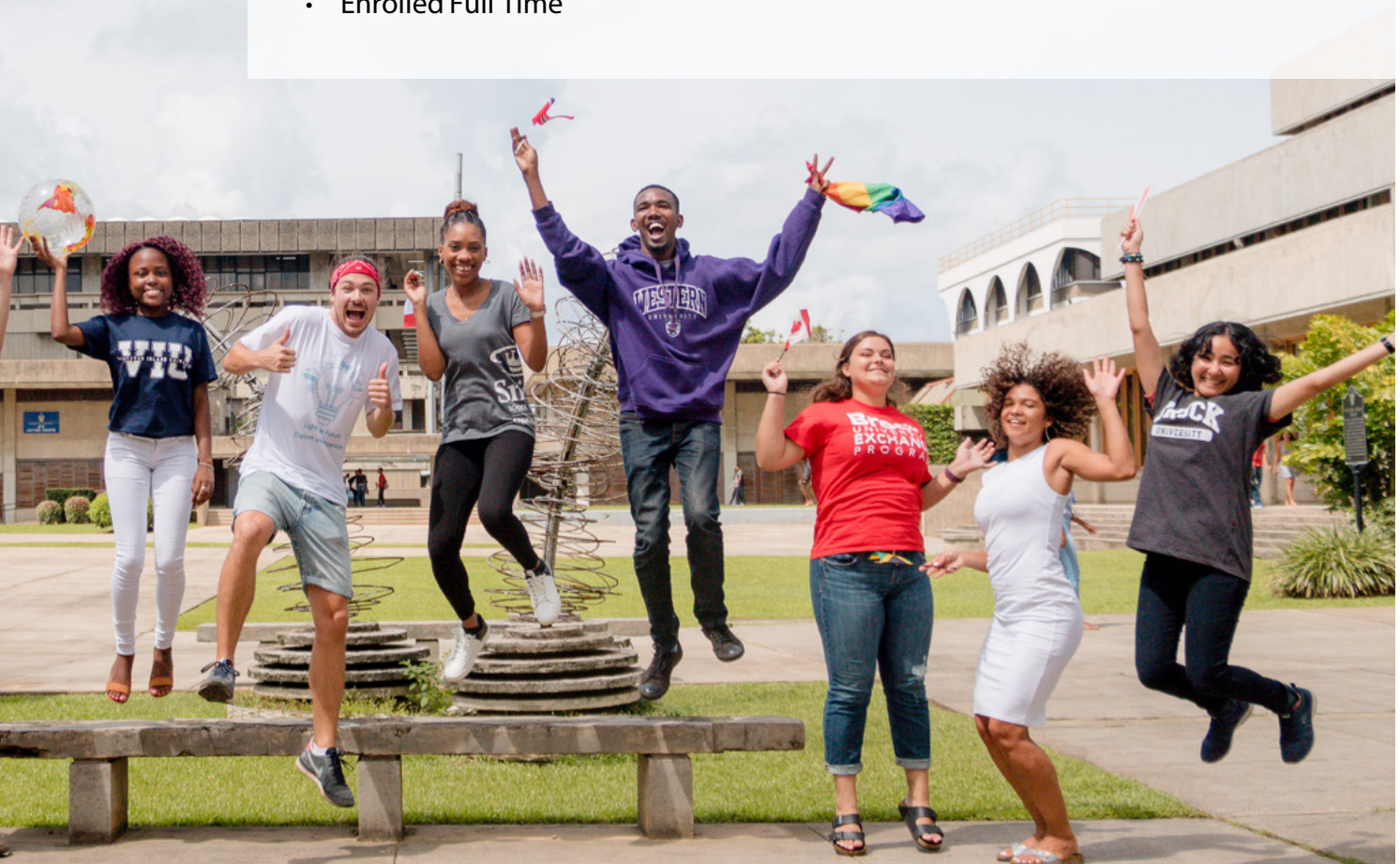
An exchange programme involves an agreement between two universities to exchange students. The advantage is that students do not have to pay tuition fees at the foreign university since they already pay tuition fees to UWI. Where we have no agreement with the foreign university, it is called "Study Abroad" and students must pay tuition. <https://sta.uwi.edu/internationaloffice/courses>

Who are our partners?

Currently there are 70+ existing agreements from which students can choose.

What are the requirements?

- GPA of 2.8 for incoming students. For outgoing students it should be 3.0.
- First year students who have completed one (1) semester. Also, Year 2 students can apply for semester 1 only of their final year.
- Enrolled Full Time



AVAILABLE PARTNERS



Austria

- University of Graz
- University of Vienna



Brazil

- PUC de São Paulo University of Campinas
- Federal University of Roraima



Canada

- Brock University
- University of Guelph
- University of Prince Edward Island
- Ryerson University (Social Work)
- University of Calgary
- University of Toronto
- York University
- Concordia University
- McGill University
- Queens University at Kingston
- University of Alberta
- University of New Brunswick
- University of Waterloo



Columbia

- Universidad del Tolima
- Universidad Popular del Cesar



England

- Kingston University



Germany

- Justus Liebig University
- Duale Hochschule Baden-Wurttemberg
- University of Flensburg



Guadeloupe

- Universite des Antilles et de la Guyane



Norway

- Queen Maud University



Sweden

- Malmo University (Literatures)
- Stockholm University



USA

- Geneseo--SUNY
- University at Albany - SUNY
- Trinity College
- University of Massachusetts Boston



Note: This is not a complete listing of all our Exchange Partners. For a more comprehensive list please visit our website at <https://sta.uwi.edu/internationaloffice/courses>

FOREIGN STUDENTS

INCOMING MOBILITY



APPLICATION PROCESS

NOMINATION

Students must be nominated by their sending university before the application can be considered.

REQUIRED DOCUMENTS

- Student Exchange Application Form
- Official Transcript
- Residence Hall Application Form ([download here](#))
- Medical Form ([download here](#))
- Two academic references
- Copy of Passport Bio-Data page
- Proof of English Language Proficiency (if not first language)
- Two passport-sized photographs

APPLICATION DEADLINES

Semester I (Sept – Dec)
May 31, 2019

Semester II (Jan – May)
October 15, 2019

Nominations and applications in PDF-form should be sent to Mr. Aleksei Henry at incoming.mobility@sta.uwi.edu

ACADEMIC INFORMATION

LANGUAGE OF INSTRUCTION

English

LANGUAGE PROFICIENCY

1. Students are required to provide evidence of the Test of English as a Foreign Language (TOEFL) with a minimum score of 500 paper-based or 82 on the computer-based examination
OR
2. A Certificate showing a minimum total score of 6.5 on the University of Cambridge IELTS (International English Language Testing System)
OR
3. Grade B or above in the College English Course from an approved University (Recognised Home University English language exam at Advanced level)

SELECTION OF COURSES

Exchange students are free to select courses from the following faculties:

Humanities & Education	Science & Technology
Social Sciences	Food & Agriculture Law
Engineering	Law
Sport	

Students are advised to select up to five (5) core courses and 2-3 alternative courses when completing the Exchange Student Application Form. Students will be given approval to register only for the courses where the student has fulfilled the pre-requisites.

FACULTY BOOKLETS

Faculty booklets can be found here: [**Faculty Booklets**](#). Course descriptions are generally found towards the end of the booklets. If more detailed course information is required, please email the Incoming Mobility Coordinator to request the relevant course outline.

RESTRICTED PROGRAMMES Courses offered within the Faculty of Medical Sciences are not available to Exchange Students at this time.

REGISTRATION Exchange students cannot register for Certificate-level courses. Exchange students receive as part of their Acceptance Package the CRN-codes for all courses they have been pre-approved by the relevant faculty. These CRN-codes are used to register for the pre-approved courses when Registration opens, one week before teaching begins and lasts for four (4) weeks. Students can add and/or drop courses at any time during Registration. Detailed instructions on registration will be included in the Acceptance Package.

ACCOMMODATIONS

RESIDENCE HALLS Available housing is limited and on a first come first serve basis. Of the four available residence halls, Trinity Hall and Canada Hall are located directly on campus, Freedom Hall immediately off-campus and Sir Arthur Lewis Hall is located on St. John's Road about 10-15 minutes walking distance.

More information on the residence halls can be found here:

<http://sta.uwi.edu/residence/>

VISAS AND STUDENT PERMITS

VISA REQUIREMENTS Comprehensive List of countries and their visa requirements can be found here: ***T&T Immigration Division***

STUDENT PERMITS Students of the UWI, St. Augustine (including exchange students) do not require Student Permits. However, a visa may be required depending on your country of origin.

LOCAL STUDENTS

OUTGOING MOBILITY



APPLICATION PROCESS

APPLICATION DEADLINES

Please visit our partner listing for the dates. Email: Outgoing.Mobility@sta.uwi.edu if date is not listed.

APPLICATION FORM

Download form here: <https://sta.uwi.edu/internationaloffice/outgoing>

STEP 1: Find Courses

You should figure out which courses you want to take before starting your application. Match your UWI courses with courses at the partner institution. ****If you wish to pursue an elective, a UWI equivalent is required.***

SEMESTER	UWI COURSES ST. AUGUSTINE	HOST INSTITUTION COURSES	LECTURER'S SIGNATURE
1	FREN 2002 Business French	FREN 318 Le Français Des Affaires	
1	PSYC 2002 Abnormal Psychology	Psyc 361 Abnormal Psychology	
1	GEOG 3111 Natural Hazards	GGEO3332 Disaster Management	
1	<i>*Students must find a UWI course to match course at host. It may be cross faculty if your degree allows</i>	PSYC 223 Motivation and Emotion in Daily Life	

****Submit application and course approval form to relevant department for approval. A copy of the course description from the partner institute should accompany your form.***

STEP 2: Submit

Completed and signed form with supporting documents should be sent to

Outgoing.Mobility@sta.uwi.edu (PAPER APPLICATIONS ARE NOT ACCEPTED).

- Proof of Nationality (Passport biodata page)
- Proof of Enrolment – (Status letter)
- One page Letter of Support (Lecturer or head of department)
- One page Letter of Intent. (Suggested used of the Writing Centre <https://sta.uwi.edu/fhe/dmll/WritingCentre.asp>)
- Privacy Notice Statement: <http://www.scholarships-bourses.gc.ca/scholarships-bourses/assetspdfs/privacy-notice-statement-non-canadians-eng.pdf> (For Canada-CARICOM scholarship applications only)
- Transcript

FORMATTING AND WORDING OF DOCUMENTS

Documents must be scanned into a PDF format. Kindly use the following naming convention

Last Name – First Name – Document Type (e.g. Doe-John-Transcript.)

Students are required to submit their application using their UWI email address or risk a delayed or non-response.

STEP 3:

The partner of choice will require you to complete their application form. This will either be forwarded from The UWI International Office or directly from the partner institution.

PLACEHOLDER COURSES

Sometimes courses at the partner institution may not be offered in the same semester of your UWI courses. You may still read these courses on exchange by following these simple steps.

- 1) Receive the course approvals from your department.
- 2) On your my eLearning register for any course with the same credit count as the course you wish to receive credit for.

E.g. Exchange period semester 1

FREN 2002 Business French – 3 credit offered in semester II only

Register for FILM 3104 – 3 credit offered in semester I

Your exchange transcript and course approval form will be used to update your UWI transcript at the end of your exchange.

UWI STUDENT INTERCAMPUS EXCHANGE PROGRAMME

The International Office, UWI St. Augustine Campus invites you to be part of a great West Indian Tradition of One UWI - bringing Caribbean people together!

Take advantage of the opportunity to pursue a semester or two at any of our sister Campuses located at Mona or Cave Hill through the International Office.

“UWI DISCOVERS” STUDY TOURS

The International Office offers a series of study tours that provide immersion in the culture, history, politics, architecture and people of the BRICS and other countries, led by expert academic tour guides.

The project was started at the St. Augustine Campus in 2012 with an inaugural visit to India. The International Office has since visited Brazil, India, Cuba, China and South Africa.

FOR FURTHER INFORMATION PLEASE CONTACT:

Ms. Afiya Francis

(Study Tours Coordinator)

International Office

2nd Floor Student Administrations Building

The University of The West Indies

Email: studytours@sta.uwi.edu

Phone: +1(868) 662-2002 ext. 84280/

Direct: +1(868) 224-3707

Skype ID: uwi-sta-IO-recruit

SCHOLARSHIPS

STUDENTS

Canada

Government of Canada International Scholarships ELAP | CARICOM

To be considered for the Canada-CARICOM Scholarship, students have to participate in a student exchange at one of our Canadian Partner Schools during Semester I or II of the Academic Year. Once a student has been nominated as an exchange student, the Canadian Host University will file for the scholarship. The Government of Canada offers several scholarship programs to support candidates from abroad who wish to study, conduct research, or gain professional development in Canada on a short-term basis.

These programs include:

- **Emerging Leaders of the Americas Program (ELAP)**
Undergraduate and graduate students from the Caribbean and South America
- **Canada-CARICOM Leadership Scholarship Program (CCLSP)**
Undergraduate and graduate students from the Caribbean
- **Canada-CARICOM Faculty Leadership Program**
Faculty or international liaison officers/managers from the Caribbean

Scholarship values vary depending on the duration and level of study. The table below summarizes the scholarship values for the different programs:

AWARD AMOUNT	DURATION	LEVEL OF STUDY	PROGRAM
\$14,700 CAD	8 months	Undergraduate	CARICOM (CCLSP);
\$9,700 CAD	5-6 months	Undergraduate; graduate; faculty member	ELAP; CARICOM (CCLSP); CARICOM (Faculty)
\$7,200 CAD	4 months	Undergraduate; graduate	
\$2,700 CAD	2-3 weeks	Faculty member; international director, manager, or administrator	CARICOM (Faculty)

Emerging Leaders in the Americas Programme (Elap)

DURATION

4 months or 1 semester for study or research
5-6 months of study or research (Master's and PHD only)

OPEN TO

All levels of students
The same eligibility criteria for exchanges apply

COVERAGE

- CAD 7,200 for college, undergraduate or graduate students (Master's and PhD) for a minimum of four months or one academic term of study or research; or
- CAD 9,700 for graduate students (Master's and PhD) for a period of five to six months of study or research.

APPLICATION PERIOD

Usually end of February to middle of April
Results received by the candidates by the end of July

APPLICATION PROCESS

- Verify that the preferred host institution* has a valid MOU with UWI
- The Outgoing Exchange Coordinator will contact the university to determine if students can be hosted (institutional balance may impact this)
- Applicant must compile and submit documents to the Outgoing Exchange Coordinator within deadline
- The Outgoing Exchange Coordinator will send the application package to the host university, who will then submit the application to the relevant Canadian agency

**Please be advised that the institutions in Toronto especially tend to have a low success rate for applications as they are usually oversubscribed.*

UWI CONTACT

Outgoing Exchange Coordinator Ext: 85010
outgoingmobility@sta.uwi.edu

WEBSITE

<http://www.scholarships-bourses.gc.ca/scholarships-bourses/-/can/institutions/elap-pfla.aspx?lang=eng>



The European Union's Erasmus+ programme is a funding scheme to support activities in the fields of Education, Training, Youth and Sport.

The European Commission is responsible for Erasmus+ policies and oversees the overall programme implementation. Partner Institutions with Erasmus+ funding opportunities offer

- Monthly stipend ranging between 650-850 Euros per month
- Payment for travel 180 -1100 Euros (depends on distance).

Study in Europe – apply for an Erasmus Mundus Joint Master's Degree!

An Erasmus Mundus Joint Master Degree (EMJMD), is a prestigious, integrated, international study programme, jointly delivered by an international consortium of higher education institutions. EMJMDs award EU-funded scholarships to the best student candidates from around the world applying under annual selection rounds.

Study must take place in at least two of the Programme countries (EU member countries). Part of the studies can also take place in a Partner countries (non-EU countries) if there is a partner-country institution involved. At the end of the programme, students receive either a Joint Master's degree or 2 Master's degrees, depending on the project.

Applications for select programmes are open. Further information can be obtained from consulting the specific project's website. A list of all EMJMD projects are available here.





Apply Now: Short Term Study Opportunity at Sophia University in Japan

The International Office invites students to apply for a **short term study opportunity at Sophia University in Japan** that will take place from **January of the academic year biennially**. The deadline for applications is usually at the end of **September**. Visit our Facebook page for information when this opportunity becomes available.

ABOUT THE PROGRAM

The aim of this program is to invite foreign students from the Pacific and Caribbean islands and provide a learning environment where they are able to learn various aspects of Japan comprehensively and intensively in 4 weeks.

During their stay in Japan, students will attend the courses of the short-term study program at Sophia University in English: "January Session in Japanese Studies". Students will also have chances to have cultural exchanges with Japanese students and visit some institutions related to international cooperation, sightseeing, education, etc.

EXPECTING PARTICIPANTS FROM EACH UNIVERSITIES/ COLLEGES

8 students from the University of the West Indies (2 students from each campus - Mona Campus, Cave Hill Campus, St. Augustine Campus, Open Campus)

CREDITS

Credits will not be provided for the program, but certificates will be given to all participants.

APPLICATION

Applicants have to submit to the following documents to outgoing.mobility@sta.uwi.edu:

Official Transcript | Passport Photo | Letter of Motivation (1 page) | Letter of Recommendation

For additional queries, please contact:

Alviann Thopson, Mobility Coordinator International Office
The University of the West Indies, St. Augustine Campus
Trinidad & Tobago, West Indies (868) 662-2002 Ext. 85010

WEBSITE:

<http://sta.uwi.edu/internationaloffice>

FACEBOOK:

<https://www.facebook.com/UWIInternationalOffice>

January Session in East Asian Studies and Japanese Language

Course Information

The aim of this 4 week program is to invite university students from outside of Japan and create a stimulating learning environment for promoting globalization and diversity.

Students choose at least two or a maximum of three of the following courses.

Japanese Studies courses (2 credits each)

- a. **JBE**: Japanese Business and Economy
- b. **EIJ**: Education in Japan
- c. **MCJ**: Media and Contemporary Issues in Japan
- d. **CCS**: Contemporary Japanese Culture and Society

Japanese Language course (1 credit)

- e. **JPN**: Basic Japanese



	Mon.	Tue.	Wed.	Thurs.	Fri.
1st Period 9:15-10:45	JBE or EIJ	JBE or EIJ	JBE or EIJ	JBE or EIJ	JBE or EIJ
2nd Period 11:00-12:30	MCJ or CCS	MCJ or CCS	MCJ or CCS	MCJ or CCS	MCJ or CCS
Lunch Break 12:30-13:30					
3rd Period 13:30-15:00	JPN	JPN	JPN	JPN	JPN

2 Courses
*You may want to select 2 courses for 1st & 2nd period, 1st & 3rd period, or 2nd & 3rd period.

3 Courses

*Courses are subject to change
*Visit the website for a complete list

Dates and Fees

Program dates January 8 to January 31, 2019

Program fees 173,000 yen * for those taking 3 courses
153,000 yen * for those taking 2 courses
*The above fees do not include textbooks, transportation, accommodation or meals.

Application

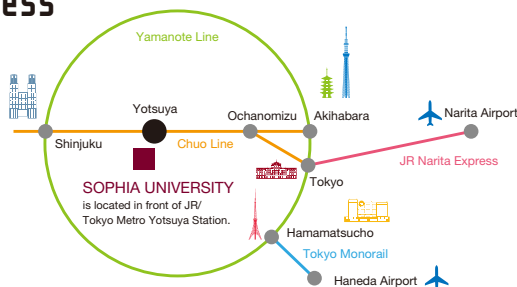
Application period September 24 to November 2, 2018

Requirements
A) College/university students outside of Japan
B) A minimum GPA of 2.50 on a 4.00 scale
C) Minimum required scores for English proficiency tests: **TOEFL/PBT: 550**, **TOEFL/IBT: 79**, **IELTS: 6.0**

Accommodation

Student discounts are available to Summer Session participants at select apartments and at a hotel located near Yotsuya campus.

Access



上智大学
SOPHIA UNIVERSITY

Contact:
Sophia Short-term Programs
Center for Global Discovery
SOPHIA UNIVERSITY, Yotsuya Campus
7-1 Kioi-cho, Chiyoda-ku,
Tokyo 102-8554 JAPAN
Phone: +81-3-3238-4090
Fax: +81-3-3238-4091
E-mail: jjprgm@cl.sophia.ac.jp



How to Apply

Visit the URL below for more information and to apply

<http://www.sophia.ac.jp/eng/admissions/summer>

Facebook : [fb.me/SophiaCGD](https://www.facebook.com/SophiaCGD)

SCHOLARSHIPS

STAFF

Canada-CARICOM faculty leadership program (FLP)

DURATION AND COVERAGE

- CAD 2,700 for faculty members for two to three weeks of course work or research as part of their professional development;
- CAD 2,700 for international directors, managers or administrators for two to three weeks of course work, or for a practicum in the area of internationalization of post-secondary institutions or student mobility as part of their professional development; or
- CAD 9,700 for faculty members for five to six months of study or research at the graduate level.

APPLICATION PERIOD

Usually end of February to middle of April
Results received by the candidates by the end of July

APPLICATION PROCESS

- Verify that the preferred host institution* has a valid MOU with UWI
- The outgoing exchange coordinator will contact university to determine if staff can be hosted (institutional balance may impact this)
- Applicant must compile and submit documents to the outgoing exchange coordinator within deadline
- The outgoing exchange coordinator will send the application package to the host university, who will then submit the application to the relevant canadian agency

**Please be advised that the institutions in Toronto especially tend to have a low success rate for applications as they are usually oversubscribed.*

EXCHANGE PERIOD

Staff are usually accommodated at any time, but the exchange must begin before February 1st of the next year.

UWI CONTACT

Outgoing Exchange Coordinator Ext: 85010
outgoingmobility@sta.uwi.edu

WEBSITE

<http://www.Scholarships-bourses.Gc.Ca/scholarships-bourses/- can/ institutions/flpp-pplpe.aspx?Lang=eng>

STUDENT FAQS

When may I apply?

Student may apply for exchange after completing their first semester of study. Final semester for application is the second semester preceding year of graduation.

How long can I go one exchange?

One semester minimum, academic year maximum

My GPA isn't a 3.0, can I still apply?

Yes, within the range of 2.5 – 2.9 and final approval of your Head of Department/Dean

Would I need a visa?

A student visa is required for study outside of intercampus exchanges.

Do I have to find my own accommodation?

Yes. Our partners will assist you with sourcing on/off campus accommodation

I have family there, can I stay by them?

Yes.

Do I have to pay tuition?

Tuition is waived at the partner institution.

How are grade transferred?

On completion of your exchange you will receive a transcript from the partner institution which will be used by your faculty to convert your grades. The letter grade is transferred and GPA is calculated on the points awarded.

I am on government scholarship, can I do an exchange?

Yes. The international office will provide you the necessary documents to present to the scholarship board.

What is the average cost of living?

Varies according to institute and country. Most of our partners provide an estimate.

Can I cut my exchange short?

If it unfortunately gets to this point yes. Your mobility coordinator will walk you through your departure.

Expenses?

Tuition is waived at our partners. Students are required to financially support themselves for the duration of their exchange and are responsible for their travel and living arrangements.

What can I use the scholarship money for?

Most scholarships/funding is self-financed and can be used for any expense that relates to your exchange experience.

When would I receive the scholarship money?

Funds are only released to student upon arrival at their host institute. Students should therefore travel with enough money to cover at least a month worth of expenses.

PREPARING FOR YOUR EXCHANGE

CANADIAN IMMIGRATION

The Government of Canada regulates international study permits and visas through Citizenship and Immigration Canada (CIC) www.cic.gc.ca

It is the student's responsibility to find out the immigration requirements and to obtain the necessary documents for travel to Canada. Students can find this information by contacting a Canadian Consular Office near them. www.voyage.gc.ca/contact/offices-list_liste-bureaux-eng.asp

STUDY PERMITS

Exchange students studying in Canada are required to have a valid Study Permit except in cases where the duration of the program of study is six months or less
www.cic.gc.ca/english/study/study-who.asp

International students who hold a valid Study Permit and are registered as full-time students are permitted to work on campus www.cic.gc.ca/english/study/work-encampus.asp International students without a valid Study Permit are not eligible to work in Canada.



EUROPEAN IMMIGRATION

The Schengen Visa enables people from outside Europe the right to move freely within the signatory countries of the Schengen Agreement as internal borders checks no longer exist within Europe. You will need to apply for a Schengen Visa if you plan to study in Europe in any of the states listed below:

Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden (but not Ireland and the United Kingdom) plus Iceland, Norway and Switzerland (which are not EU members).

WHO NEEDS A SCHENGEN VISA?

If you are not a European citizen and you plan to study in Europe, you may need to apply for a Schengen Visa. Please, note that if you intend to study in Europe for a period of time of 90 or more days, you will also need to obtain a residence permit.

USA IMMIGRATION

Generally, a citizen of a foreign country who wishes to enter the United States must first obtain a visa, either a non-immigrant visa for temporary stay, or an immigrant visa for permanent residence. Exchange visitor (J) visas are non-immigrant visas for individuals approved to participate in exchange visitor programs in the United States. Source: <https://travel.state.gov/content/travel/en/us-visas/study/exchange.html#overview>

***Not a comprehensive list of visa requirements. Upon acceptance, partners will issued visa/permit requirements directly to students.**



INTERNATIONAL OFFICE

2nd Floor, Student Admin Building
(Lloyd Braithwaite Building)
The University of the West Indies
St Augustine, Trinidad, W.I.



(+1868) 224-3708 or 662-2002
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Phone: 662-2002 Ext: 84206

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Mobility Coordinator Outgoing

Alviann.thompson@sta.uwi.edu

Phone: 662-2002 Ext: 85010



Quick Links

Find out more about UWI and all 4 campuses

<https://uwi.edu>

Find out more about the UWI St. Augustine campus

<https://sta.uwi.edu>

Find out about what's been happening on campus

<https://sta.uwi.edu/uwitoday>

Find out what's happening on campus NOW!

[#BeUWI](#)     