Notice of Dismissal
of an Alleged Departure from Academic Integrity

In accordance with the *Senate Academic Integrity Procedures – Requirements of Faculties and Schools October 2023 (*[*SAIP – RFS Oct 2023*](https://www.queensu.ca/secretariat/policies/senate/academic-integrity-procedures-requirements-faculties-schools)*)*

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| **Date** | Click or tap to enter today’s date. |
| **Instructor’s Name****Instructor’s Queen’s Email Address** | Click or tap here to enter first & last name.Click or tap here to enter Queen’s email. |
| **Course Number, Section, Term, Year****Course Faculty or School****Value of Work under Investigation** | Click or tap here to enter Course number, section, term & year.Choose the course’s faculty or school from list. Click or tap here to enter a numerical value of the individual assignment.% of final grade |
|  | NO FINDING. INVESTIGATION CLOSED & ALL DOCUMENTS DESTROYED |  |
|  | After a thorough investigation of a possible departure from academic integrity in the above course, I have concluded that the evidence does not support a finding of a departure from academic integrity. All documents and correspondence related to this case have been destroyed. |  |

## How this notice will be distributed

1. The decisionmaker must email this notice to the student who was the subject of the investigation.
2. The decisionmaker must email a copy of this notice under separate cover (i.e. not in the same email to preserve the student’s anonymity) to the **Choose the AI Administrator who coincides with course’s faculty or school from list.**.

## How this notice will be used

This notice is kept as a means of tracking the number of cases of possible departures from academic integrity that are investigated each academic year in order to enable reporting to Senate. **No personal information related to the student is included on this form**.

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| Decisionmaker’s NameDecisionmaker’s TitleDecisionmaker’s Faculty or SchoolDecisionmaker’s Queen’s Email AddressDecisionmaker’s Role | Click or tap here to enter first & last name.Click or tap here to enter title (e.g. Assistant Professor).Choose your faculty or school from list. Click or tap here to enter Queen’s email.Choose a role. |